



**Government of the People's Republic of Bangladesh**  
**Ministry of Education**  
**Directorate of Secondary and Higher Education**  
**L-3320-BAN: Secondary Education Sector Investment Program (SESIP)**  
**Request for Expression of Interest (REOI)**  
**for**  
**Short listing of National Individual Consultants**

Memo No. 37.02.0000.114.49.115.17.1775

Date: 28 February 2018

1. The Secondary Education Sector Investment Program (SESIP) was approved by Asian Development Bank's Board on 27 September 2013. Periodic Financing Request 1 (Tranche 1) for \$90 million (2013–2017) was approved by the ADB President on 21 October 2013. The government's Development Project Proforma was approved by the Executive Committee of the National Economic Council on 29 October 2013. The Periodic Financing Request 2 (Tranche 2) for \$185 million (2015–2017) was approved by ADB in November 2015. The Revised Development Project Proforma (RDPP) was approved by government on 13 December 2015.

2. SESIP supports secondary education in Bangladesh over 10 years, using a multitranche financing facility (2013–2022). SESIP will support the implementation of key reforms envisaged in the National Education Policy (NEP) 2010 in a phased manner. SESIP will also adopt a sector-wide approach that supports a government-led common secondary education program framework with enhanced harmonization of ADB and other development partner's assistance. The Ministry of Education (MOE) is the executing agency and the Directorate of Secondary and Higher Education (DSHE) is the implementing agency. Strengthened fiduciary oversight arrangement and management is one of the key features of the program.

3. DSHE is currently implementing the SESIP Tranche 1 and Tranche 2 program combined under a common RDPP. Included in the design are inputs aimed at achieving NEP targets of a more efficient and effective decentralization of education management, supported by data-driven planning and administration. As part of this plan, DSHE will undertake the full decentralization of the application, processing and payment of the non-government teachers' Monthly Pay Order (MPO). Complete decentralization will follow.

4. On 14 August, 2012, the Ministry of Education issued a government order to phase in a decentralized MPO system from DSHE to all nine (9) education Zones. Technical assistance under the SESIP Program Management Consultancy (PMC) is currently undertaking a full review of the current status of MPO decentralization in all Zones. The review includes supporting the DSHE Planning & Development Wing (PDW) and the SESIP Program Support Unit (SPSU) to undertake field inquiries to identify the current MPO system status, and its processes and practices in place. Currently, the Zonal Deputy Director has responsibility of overseeing the decentralized MPO.

5. As part of the decentralization, DSHE has undertaken implementation of the "Online-MPO" system for all zones, where teacher electronically submit their applications to then be reviewed and processed for approval. On 22 September, 2014, the Director General, DSHE issued an office order to implement Online MPO in all Zones. The current system review underway has detailed the online system, and the duties and responsibilities of the exiting staff tasked to process the applications. A full report and plan is being prepared. Additional manpower has also been approved under Tranche 2, with a Zonal Director due to be posted soon. Some project posts have been transferred to revenue posts, which demonstrates the government's commitment to decentralization.

6. The Monthly Payment Order Specialist will support the relevant DSHE wings, and SPSU and consultants, to undertake work in relation to MPO Policy Review and Revision under the SESIP. The consultant's work will include following outputs: (i) a review of available MPO documentation, plans and prepare training materials for workshops and consultations in order to collect views and information from the field and the main stakeholders; (ii) revise and update MPO Policy and implementation plan, including organogram and job descriptions and TOR for newly created posts in nine zones; (iii) assist in arranging draft MPO Policy review workshops; (iv) assist in preparing MPO Guide, and; (v) accomplish all MPO related work.

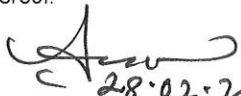
7. **Minimum Qualifications and Requirements**

The Consultant shall have:

- i. Master's degree from a reputed university, Ph. D will be preferred.
- ii. 12 years working experience in the field of educational management.
- iii. 5 years working experience in the MPO sector in Bangladesh.
- iv. Experience from carrying out Focus Groups Discussions would be an asset.



- iv. Previous experience with ADB, and in processing education development projects and programs would be an asset.
8. Individual Consultants will be required to furnish information indicating that they are qualified to perform the services supported by a complete CV with other details as provided in ADB format.
9. DSHE now invites eligible National Individual Consultants to submit Expression of Interest (EOI) for the consultancy services for SESIP under the financing agreement between the GOB and the ADB. Interested National Individual Consultants must prepare and submit their EOI in a standard form, "Template for Expression of Interest (Individual Consultant)", and the CV Format which can be downloaded from ADB's website <http://www.adb.org/site/business-opportunities/operational-procurement/consulting/documents#tabs-0-2>.
10. The scope of work and detailed Terms of Reference (TOR) can be obtained by contacting the office of the Director (Finance and Procurement Wing) during regular office hours or can be downloaded from DSHE's/MOE's website (<http://www.dshe.gov.bd> or <http://www.moedu.gov.bd>).
11. Eligible National Individual Consultants should submit their EOIs through ADB's consultant management system at <http://cms.adb.org>.
12. The short listing will follow the "Guidelines on The Use of Consultants by Asian Development Bank and Its Borrowers, March 2013" including revisions, if any. The Consultant will be selected using Individual Consultant Selection (ICS) Method. It is expected that the services will commence in April 2018 and will be completed in December 2018 for a period of 6 person months on an intermittent basis. The EOI from the Individual Consultants will be rejected if it has been debarred or declared ineligible by the GOB or the ADB. The EOI must be submitted by 11.59 pm (Manila Time) on 15 March 2018.
13. The Procuring Entity reserves the right to accept or reject any or all the EOIs without assigning any reason thereof.

  
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**(Professor Dr. Mohd. Mozammel Hossain Chowdhury)**  
Director (Finance and Procurement Wing)  
Secondary Education Sector Investment Program (SESIP)  
Room No.310, Shikkha Bhaban (2nd Floor)  
16/ Abdul Ghani Road  
Dhaka 1000  
Bangladesh  
Telephone: +88-02- 9580109  
E-mail: [dir-f\\_p@dshe.gov.bd](mailto:dir-f_p@dshe.gov.bd)