



Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd



Number:  
37.00.0000.069.08.003.23.1688

Date: 5/12/2023

**Government Order**

Dr. Syeda Shahnaz Begum (560), Professor (Sociology) , Government Titumir College, Dhaka has been granted Ex-Bangladesh leave that is converted from vacation period for 19 (Nineteen) days from 13.12.2023 to 31.12.2023 for the purpose of performing the holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after her return;
- The Officer will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by herself and
- Travelling expenses will have to be shown in the income tax return.

02. This order has been issued with the approval of the competent authority.

By order of President,

05-12-2023

Mst. Rokeya Parvin  
Deputy Secretary

Number:

Date: 5/12/2023

37.00.0000.069.08.003.23.1688/1(14)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Dr. Syeda Shahnaz Begum (560), Professor (Sociology), Government Titumir College, Dhaka
- 10) Systems Analyst, ICT Branch, Secondary and Higher Education Division
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) District/Upazila Accounts Officer.....