



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd(Govt. College-04)



Number:
37.00.0000.069.08.003.23.140

Date: 3/3/2024

Government Order

Md. Aminul Islam (5001), Professor (Accounting), Sirajganj Government College, Sirajganj has been granted earned leave on half average pay (Ex-Bangladesh leave) for 09 (Nine) days from 16.03.2024 to 24.03.2024 & Vacation period leave for 11 (Eleven) days from 25.03.2024 to 04.04.2024 which all are equal to 20 (Twenty) days for the purpose of performing the holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after his return;
- The Officer will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by himself;
- Travelling expenses will have to be shown in the income tax return and
- Granted Earned Leave is non-cancelable.

2. This order has been issued with the approval of the competent authority.

By order of President,

Khodeja Khatun
Deputy Secretary (Add.
Duty)

Number:

Date: 3/3/2024

37.00.0000.069.08.003.23.140/1(13)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education(DSHE), Dhaka
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 7) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 8) Md. Aminul Islam (5001), Professor (Accounting), Sirajganj Government College, Sirajganj
- 9) System Analyst, ICT Branch, SHED
- 10) Immigration Officer, Departure Department.....
- 11) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 12) PO to Joint Secretary (College), SHED, Ministry of Education
- 13) District/Upazila Accounts Officer.....