



Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
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Number:
37.00.0000.069.08.020.18.643

Date: 15/11/2021

Government Order

Dr. Md. Shamim Reza (8007), Professor (Political Science), OSD, Directorate of Secondary and Higher Education, Dhaka; Insitu: Government M. M College, Jashore has been granted respectively earned leave on half average pay for 15 (Fifteen) days from 01.12.2021 to 15.12.2021 & Ex-Bangladesh leave that is converted from Vacation period of 16 (Sixteen) days from 16.12.2021 to 31.12.2021 which all equal to 31(Thirty One) days for the purpose of treatment of his daughter & wife in India. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after his return;
- The Officer will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by himself;
- If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules and
- Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

By order of President,

Mohammed Abu Naser Beg
Deputy Secretary

Number:

Date: 15/11/2021

37.00.0000.069.08.020.18.643/1(15)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Foreign Ministry
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Senior Systems Analyst, ICT Branch, SHED
- 10) Dr. Md. Shamim Reza (8007), Professor (Political Science), OSD, Directorate of Secondary and Higher Education, Dhaka; Insitu: Government M. M College, Jashore
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) PO to Joint Secretary (College-1), SHED, Ministry of Education
- 15) District/Upazila Accounts Officer.....