

Government of the People's Republic of Bangladesh
Ministry of Education
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka.
www.shed.gov.bd



Number:
37.00.0000.069.08.020.18.763

Date: 15/12/2021

Government Order

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
01	Kazi Abdul Hannan (1529) Professor (Islamic History and Culture) Government Michael Madhusudan (M M) College, Jashore.	India & Bhutan	For the purpose of visiting religious & historical places for 14 (Fourteen) days from 18.12.2021 to 31.12.2021.	Vacation period leave.
02	Razia Sultana (4467) Professor (Philosophy) Rajshahi College, Rajshahi.	India & Bhutan	For the purpose of visiting religious & historical places for 14 (Fourteen) days from 18.12.2021 to 31.12.2021.	Vacation period leave.

Terms and Conditions:

- The Officers will not be allowed to stay abroad more than the approved period;
- The Officers will inform the authority after their return;
- The Officers will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by themselves;
- If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules;

f. Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

By order of President,


15-12-2021

Mohammed Abu Naser Beg
Deputy Secretary

Number:

Date: 15/12/2021

37.00.0000.069.08.020.18.763/1(15)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Foreign Ministry
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Senior Systems Analyst, ICT Branch, SHED
- 10) Mr./Mrs.
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) PO to Joint Secretary (College), SHED, Ministry of Education
- 15) District/Upazila Accounts Officer.....