



Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
www.shed.gov.bd



Number:  
37.00.0000.069.08.020.18.736

Date: 12/12/2021

**Government Order**

Md. Shariful Rahman (4123), Associate Professor (Accounting), O.S.D, Directorate of Secondary and Higher Education, Dhaka; Attachment: Shaporan Government College, Sylhet has been granted Ex-Bangladesh leave that is converted from Vacation period for 14 (Fourteen) days from 18.12.2021 to 31.12.2021 for the purpose of performing the Holy Umrah in Saudi Arabia. This leave is granted under the following terms and conditions:

Terms and Conditions:

- The Officer will not be allowed to stay abroad more than the approved period;
- The Officer will inform the authority after his return;
- The Officer will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by himself;
- If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules;
- Travelling expenses will have to be shown in the income tax return.

2. This order has been issued with the approval of the competent authority.

By order of President,

Mohammed Abu Naser Beg  
Deputy Secretary

Number:

Date: 12/12/2021

37.00.0000.069.08.020.18.736/1

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Foreign Ministry
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education
- 4) Principal.....
- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Senior Systems Analyst, ICT Branch, SHED
- 10) Md. Shariful Rahman (4123), Associate Professor (Accounting), O.S.D, Directorate of Secondary and Higher Education, Dhaka; Attachment: Shaporan Government College, Sylhet
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) District/Upazila Accounts Officer.....