

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Bangladesh Secretariat, Dhaka.  
Government College-4 (www.shed.gov.bd)



Number:  
37.00.0000.069.08.019.18.713

Date: 8/12/2021

**Government Order**

The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
01	Dr. S. M. Manirul Hossain Rashed (14452) Associate Professor (Bangla) Vola Government College, Vola.	Saudi Arabia	For the purpose of performing the Holy Umrah for 14 (Fourteen) days from 18.12.2021 to 31.12.2021 on vacation period leave & for 09 (Nine) days from 01.01.2022 to 09.01.2022 earned leave on half average pay which all equal to 23 (Twenty Three) days.	Vacation period leave & Earned leave on half average pay.
02	Asit Kumar Saha (2776) Professor (English) Government Harganga College, Munshiganj.	India	For the purpose of treatment for 14 (Fourteen) days from 18.12.2021 to 31.12.2021.	Vacation period leave.

03	Md. Shafiqul Islam (14287) Associate Professor (Bangla) O.S.D, Directorate of Secondary and Higher Education, Dhaka. Insitu: Government Ananda Mohan College, Mymensingh.	India	For the purpose of treatment for 14 (Fourteen) days from 18.12.2021 to 31.12.2021.	Vacation period leave.
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Terms and Conditions:

- a. The Officers will not be allowed to stay abroad more than the approved period;
  - b. The Officers will inform the authority after their return;
  - c. The Officers will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
  - d. All related expenses of the travel will be borne by themselves;
  - e. If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules;
  - f. Travelling expenses will have to be shown in the income tax return.
2. This order has been issued with the approval of the competent authority.

By order of President,



08-12-2021

Mohammed Abu Naser Beg  
Deputy Secretary

Number:

37.00.0000.069.08.019.18.713/1(15)

Date: 8/12/2021

Copy for Kind Information and Necessary Action:

- 1) Senior Secretary, Ministry of Foreign Affairs
- 2) Director General, Department of Immigration & Passports (DIP)
- 3) Director General, Directorate of Secondary and Higher Education
- 4) Principal.....

- 5) PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 6) PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka
- 7) PS to Secretary, Secondary and Higher Education Division, Ministry of Education
- 8) Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka
- 9) Senior Systems Analyst, ICT Branch, SHED
- 10) Mr. ....
- 11) Immigration Officer, Departure Department.....
- 12) Public Relations Officer, Ministry of Education, Bangladesh Secretariat, Dhaka
- 13) PO to Add. Secretary (College), SHED, Ministry of Education
- 14) PO to Joint Secretary (College), SHED, Ministry of Education
- 15) District/Upozila Accounts Officer.....